

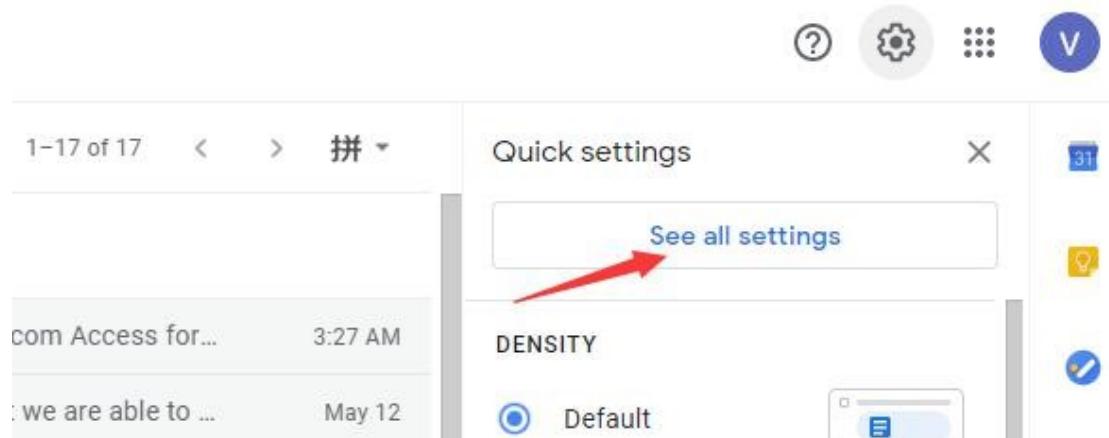


## Instellen Gmail account

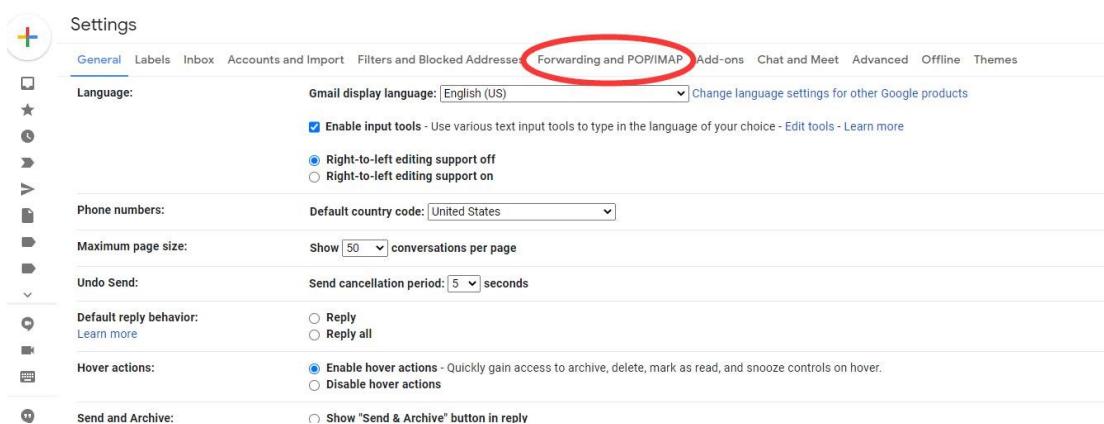
Stap 1: Log in op je Gmail account op de laptop of PC en klik op het “setting / instellingen” icoon.



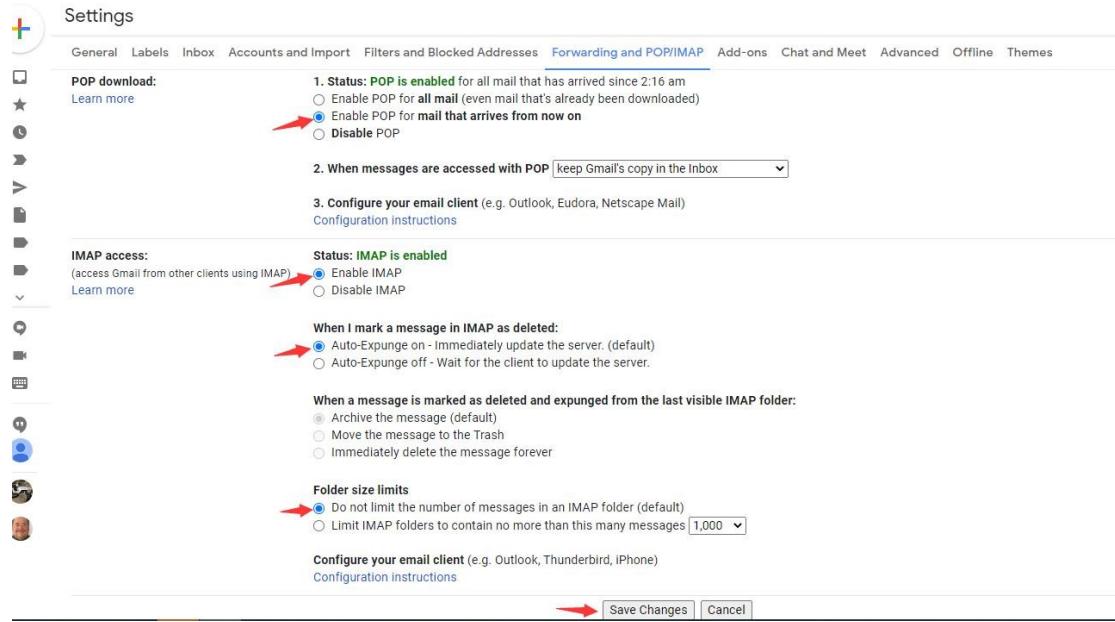
Stap 2: Klik nu op “See all settings / alle instellingen bekijken”



Stap 3: Klik op “Forwarding and POP/IMAP / Doorsturen en POP/IMAP”



#### Stap 4: Zet de onderstaande POP en IMAP instellingen aan en vervolg met “Wijzigingen opslaan”.



Settings

General Labels Inbox Accounts and Import Filters and Blocked Addresses Forwarding and POP/IMAP Add-ons Chat and Meet Advanced Offline Themes

**POP download:**

1. Status: **POP is enabled** for all mail that has arrived since 2:16 am
- Enable POP for **all mail** (even mail that's already been downloaded)
- Enable POP for mail that arrives from now on**
- Disable POP

2. When messages are accessed with POP **keep Gmail's copy in the inbox**

3. Configure your email client (e.g. Outlook, Eudora, Netscape Mail)  
Configuration instructions

**IMAP access:**

(access Gmail from other clients using IMAP)

Status: **IMAP is enabled**

- Enable IMAP**
- Disable IMAP

When I mark a message in IMAP as deleted:

- Auto-Expunge on - Immediately update the server. (default)**
- Auto-Expunge off - Wait for the client to update the server.

When a message is marked as deleted and expunged from the last visible IMAP folder:

- Archive the message (default)
- Move the message to the Trash
- Immediately delete the message forever

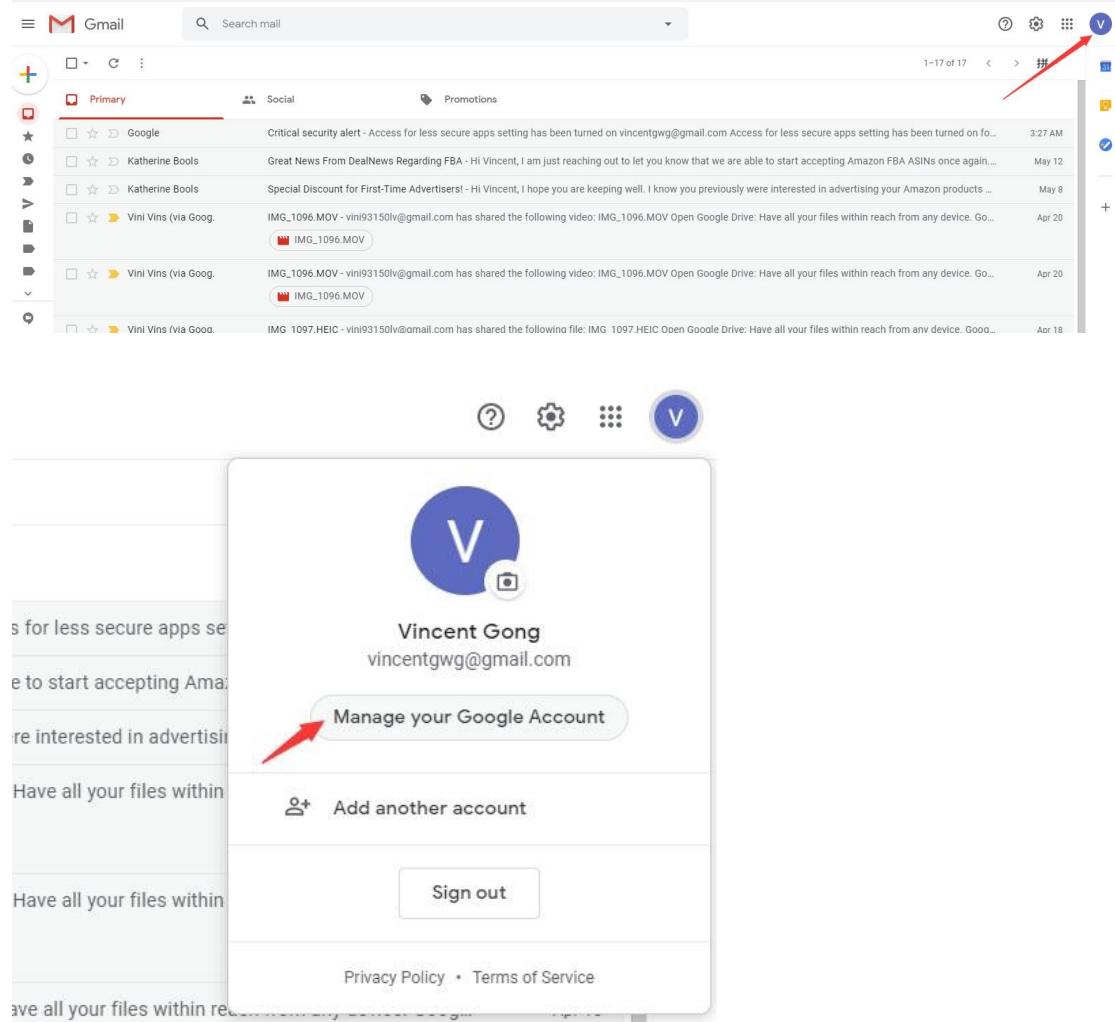
Folder size limits

- Do not limit the number of messages in an IMAP folder (default)**
- Limit IMAP folders to contain no more than this many messages **1,000**

Configure your email client (e.g. Outlook, Thunderbird, iPhone)  
Configuration instructions

**Save Changes** **Cancel**

#### Stap 5: Klik op “Manage Google Account / Je Google-account beheren”



Gmail Search mail

Primary Social Promotions

1-17 of 17

Vincent Gong

vincentgwg@gmail.com

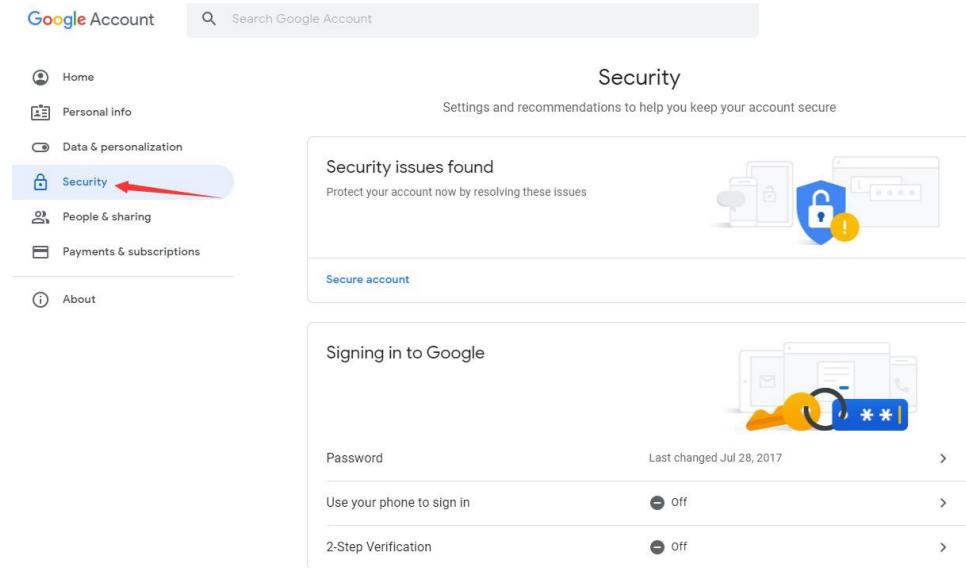
Manage your Google Account

Add another account

Sign out

Privacy Policy • Terms of Service

## Stap 6: Klik op "Security" / "Beveiliging" in de linker kolom.



Google Account

Home Personal info Data & personalization **Security**  Secure account

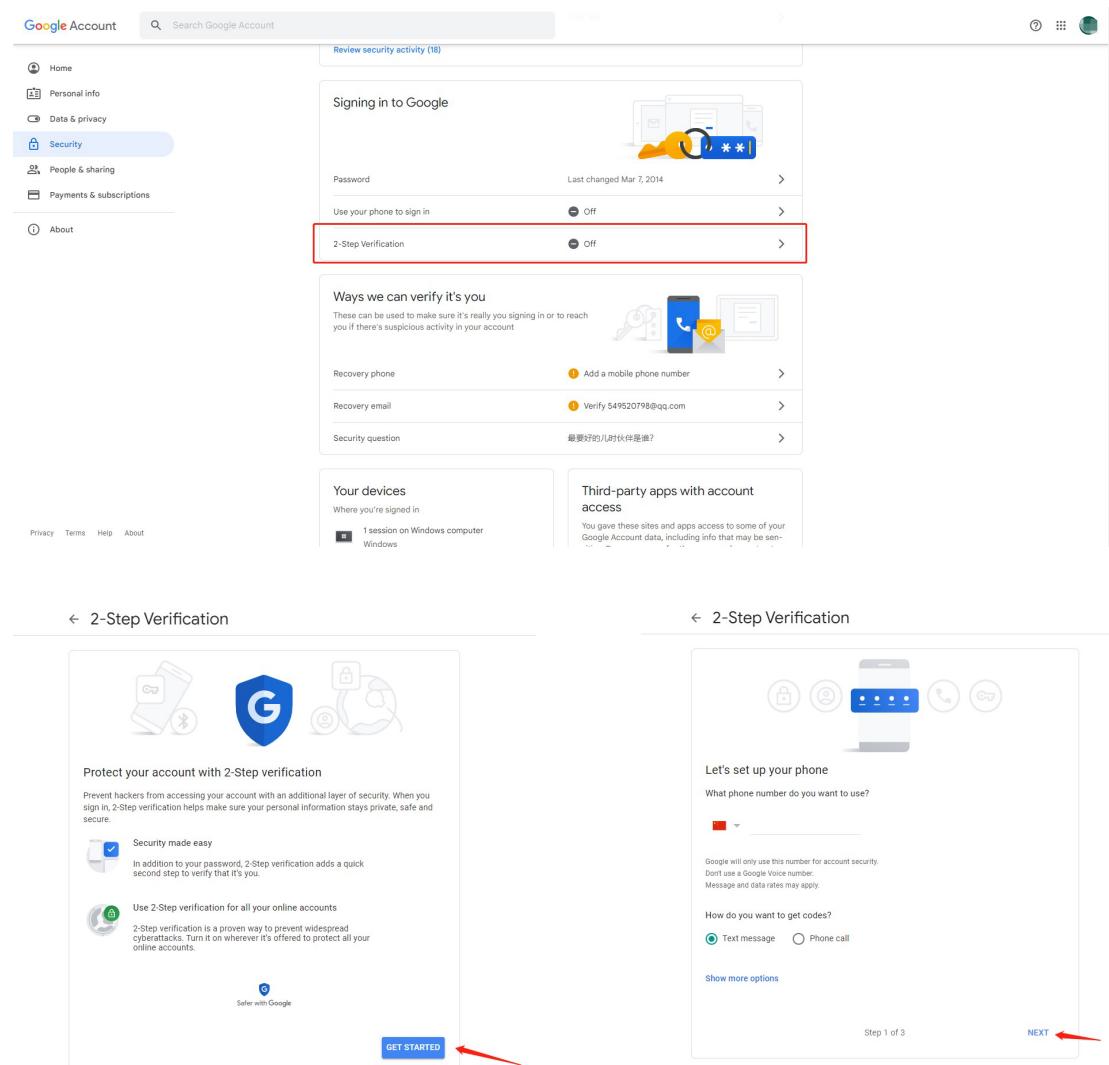
People & sharing Payments & subscriptions About

**Security issues found**  
Protect your account now by resolving these issues

**Signing in to Google**

Password	Last changed Jul 28, 2017
Use your phone to sign in	Off
2-Step Verification	Off

## Step 7: Zet de volgende functie aan: "2-Step Verification / tweestapsverificatie".



Google Account

Home Personal info Data & privacy **Security**  Secure account

People & sharing Payments & subscriptions About

**Signing in to Google**

Password	Last changed Mar 7, 2014
Use your phone to sign in	Off
2-Step Verification	Off

**Ways we can verify it's you**

These can be used to make sure it's really you signing in or to reach you if there's suspicious activity in your account

Recovery phone	Add a mobile phone number
Recovery email	Verify 549520798@qq.com
Security question	最要好的儿时伙伴是谁?

**Your devices**  
Where you're signed in  
1 session on Windows computer  
Windows

**Third-party apps with account access**  
You gave these sites and apps access to some of your Google Account data, including info that may be sent...

**2-Step Verification**

← Protect your account with 2-Step verification

Protect your account with 2-Step verification

Prevent hackers from accessing your account with an additional layer of security. When you sign in, 2-Step verification helps make sure your personal information stays private, safe and secure.

**Security made easy**  
In addition to your password, 2-Step verification adds a quick second step to verify that it's you.

**Use 2-Step verification for all your online accounts**  
2-Step verification is a proven way to prevent widespread cyberattacks. Turn it on wherever it's offered to protect all your online accounts.

**GET STARTED**

**2-Step Verification**

← Let's set up your phone

Let's set up your phone

What phone number do you want to use?

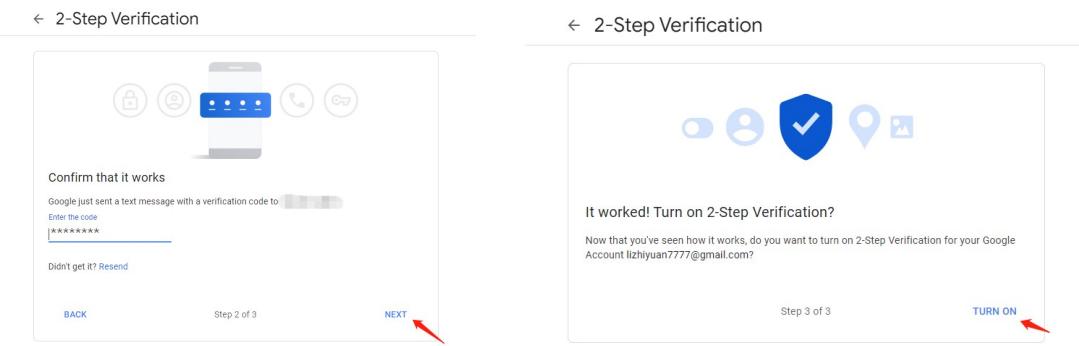
Google will only use this number for account security.  
Don't use a Google Voice number.  
Message and data rates may apply.

How do you want to get codes?

Text message  Phone call

Show more options

Step 1 of 3 **NEXT**



## Step 8: Ga terug naar "Security / Beveiliging" en maak "App Passwords / Wachtwoord" aan

Google Account Review security activity (19)

Home Personal info Data & privacy **Security** People & sharing Payments & subscriptions About

**Signing in to Google**

Password Last changed Mar 7, 2014

2-Step Verification **On**

**App passwords** None

**Ways we can verify it's you**

These can be used to make sure it's really you signing in or to reach you if there's suspicious activity in your account

Recovery phone Add a mobile phone number

Recovery email Verify 549520798@qq.com

Security question 最要好的的时刻伙伴是谁?

Your devices Where you're signed in 1 session on Windows computer Windows

Third-party apps with account access

You gave these sites and apps access to some of your Google Account data, including info that may be sent

← App passwords

You don't have any app passwords.

Select the app and device you want to generate the app password for.

Select app: Mail Select device: Other

**GENERATE**

← App passwords

You don't have any app passwords.

Select the app and device you want to generate the app password for.

e.g. YouTube on my Xb... **Custom name**

**GENERATE**

← App passwords

Generated app password

Your app password for your device

**ksop\_hbjf\_eyzh\_spnb**

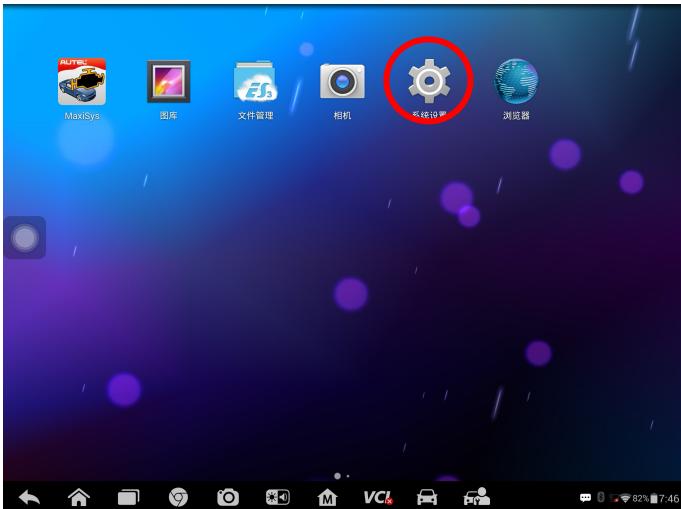
How to use it

Go to the settings for your Google Account in the application or device you are trying to set up. Replace your password with the 16-character app password you see here. Just like your normal password, this app password grants complete access to your Google Account. You won't need to remember it, so don't write it down or share it with anyone.

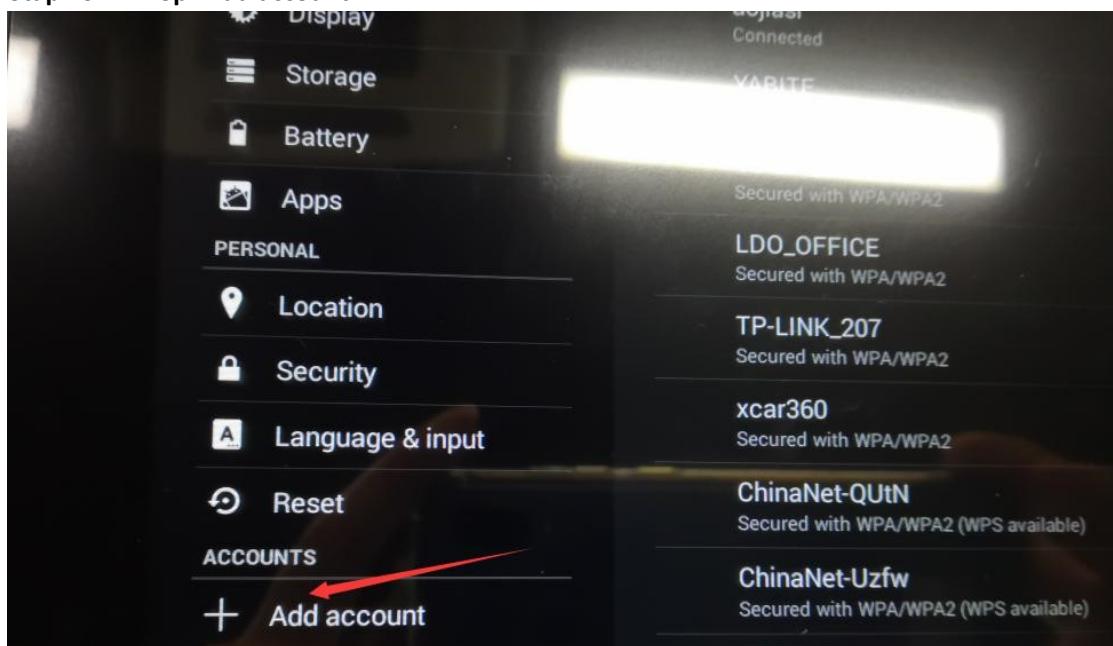
**DONE**

**Gebruik dit wachtwoord zodadelijk in stap 13!**

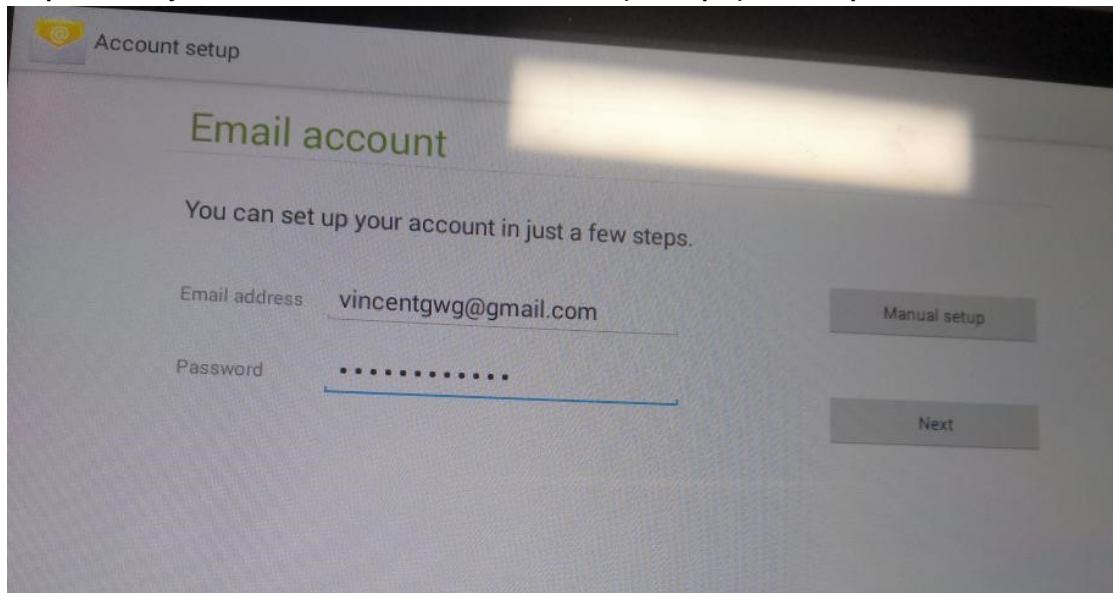
Stap 9: Ga naar de “home pagina” van de Autel en klik op “Systeem Settings”



Stap 10: Klik op “Add account”

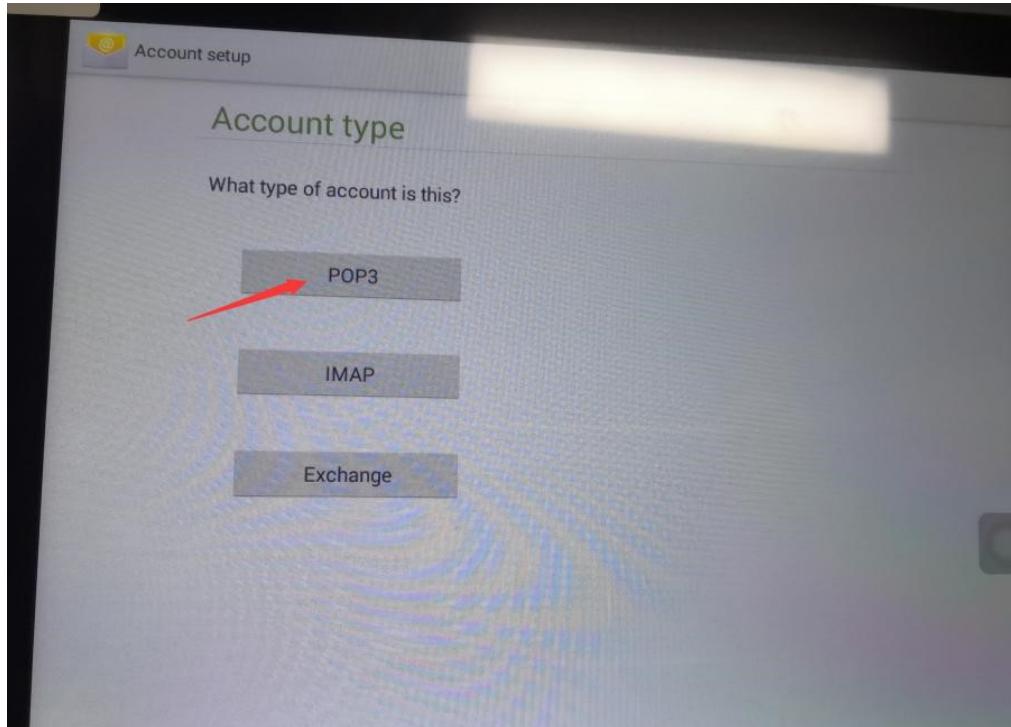


Stap 11: Geef je Gmail adres in met het wachtwoord (uit stap 8) en klik op “next”.



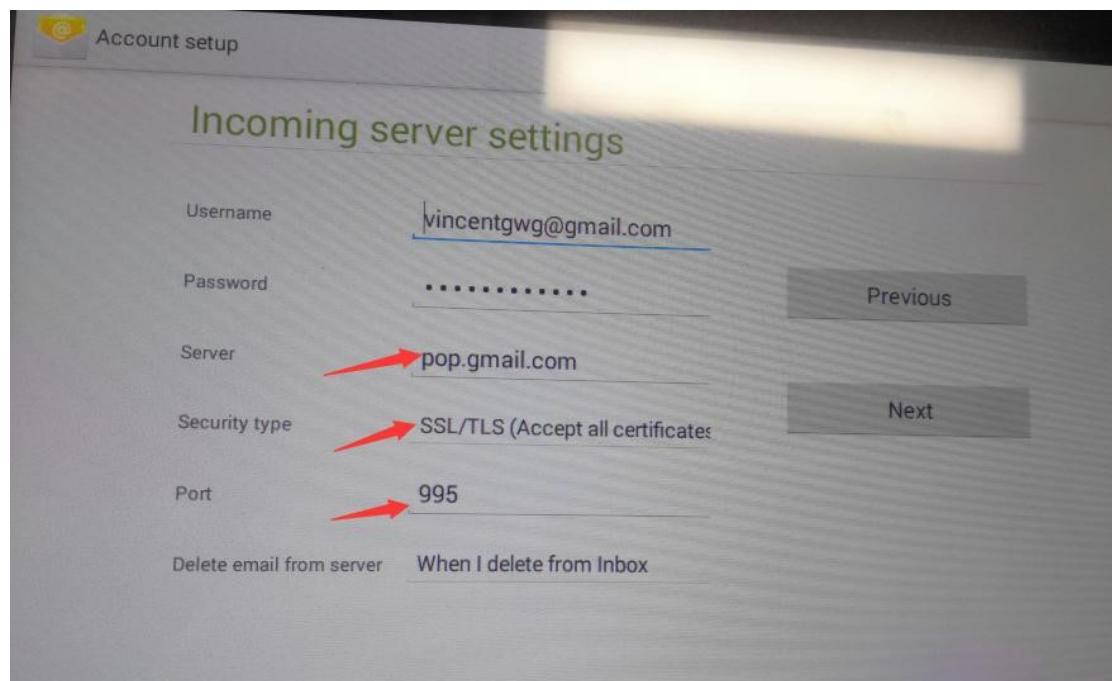
**Step 11 Of geef het Gmail adres in, wachtwoord, en klik op “Manual Setup”.**

**Step 12: Klik “POP3”**

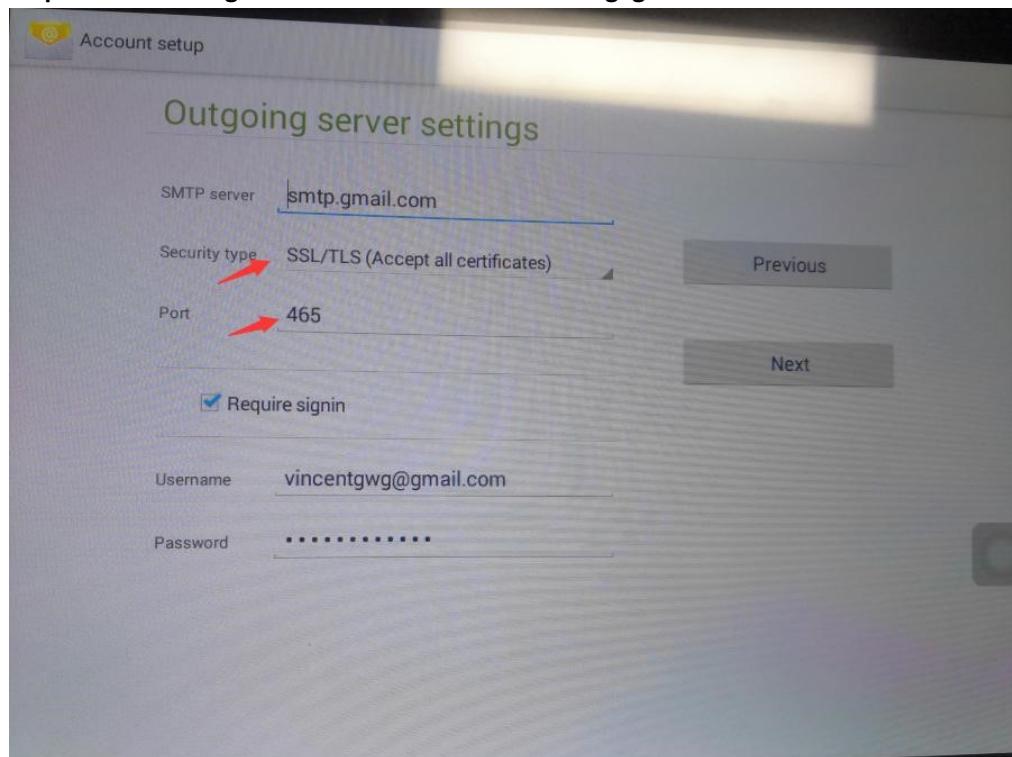


**Stap 13: Geef de inkomende server de volgende**

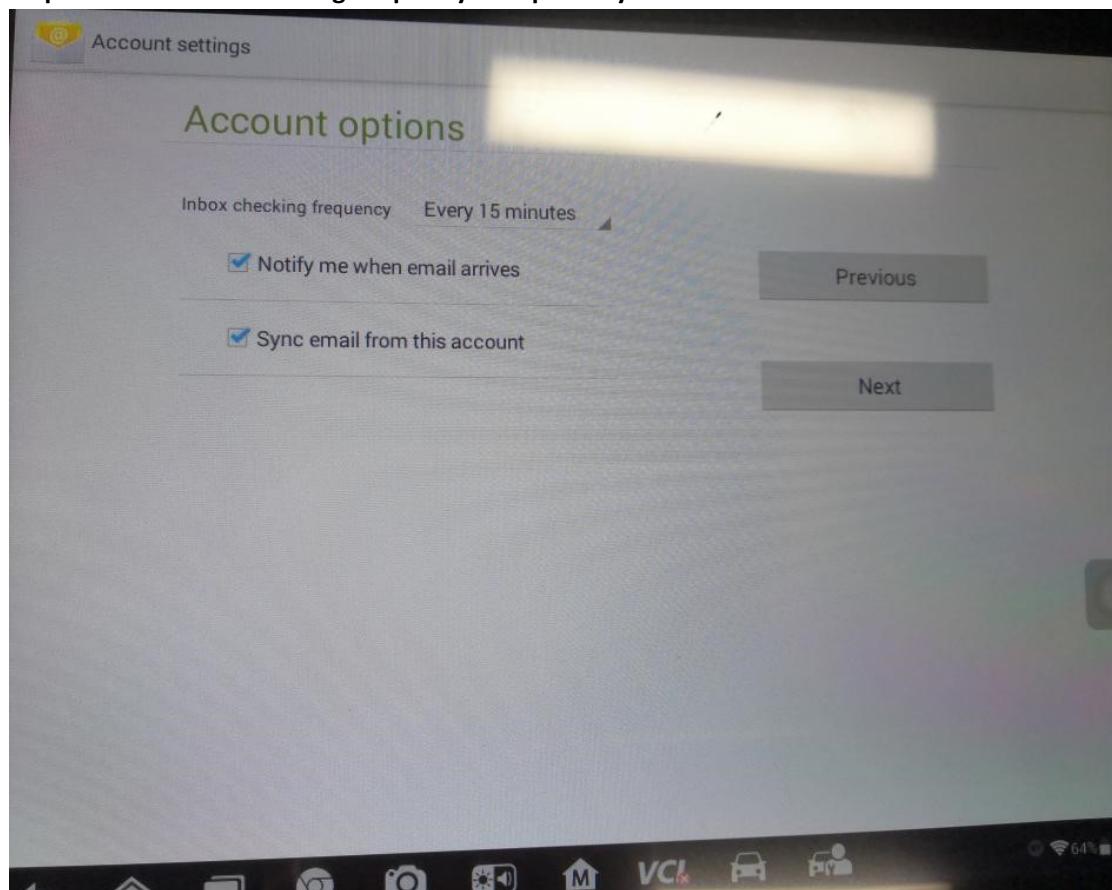
**instellingen: (Geef het wachtwoord in uit stap 8)**

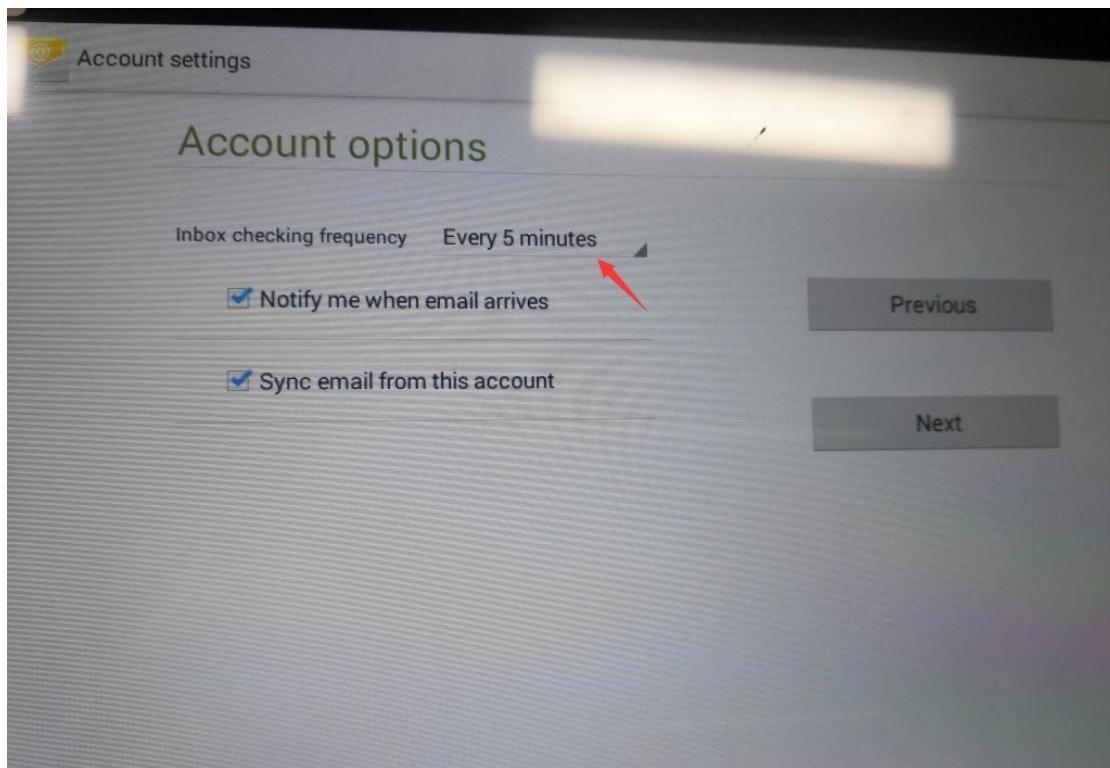


**Stap 14: Stel de uitgaande server in zoals onder aangegeven:**

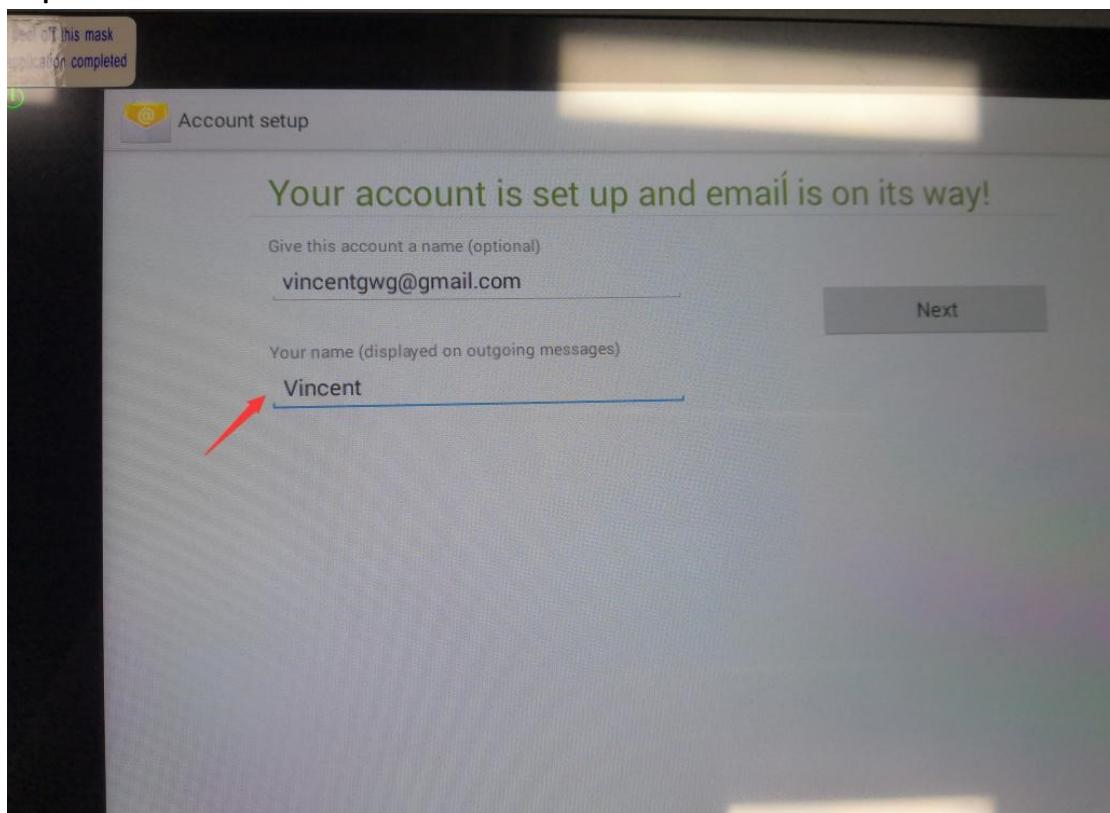


**Stap 15: Stel “Inbox Checking frequency” in op “Every 5 minutes”**

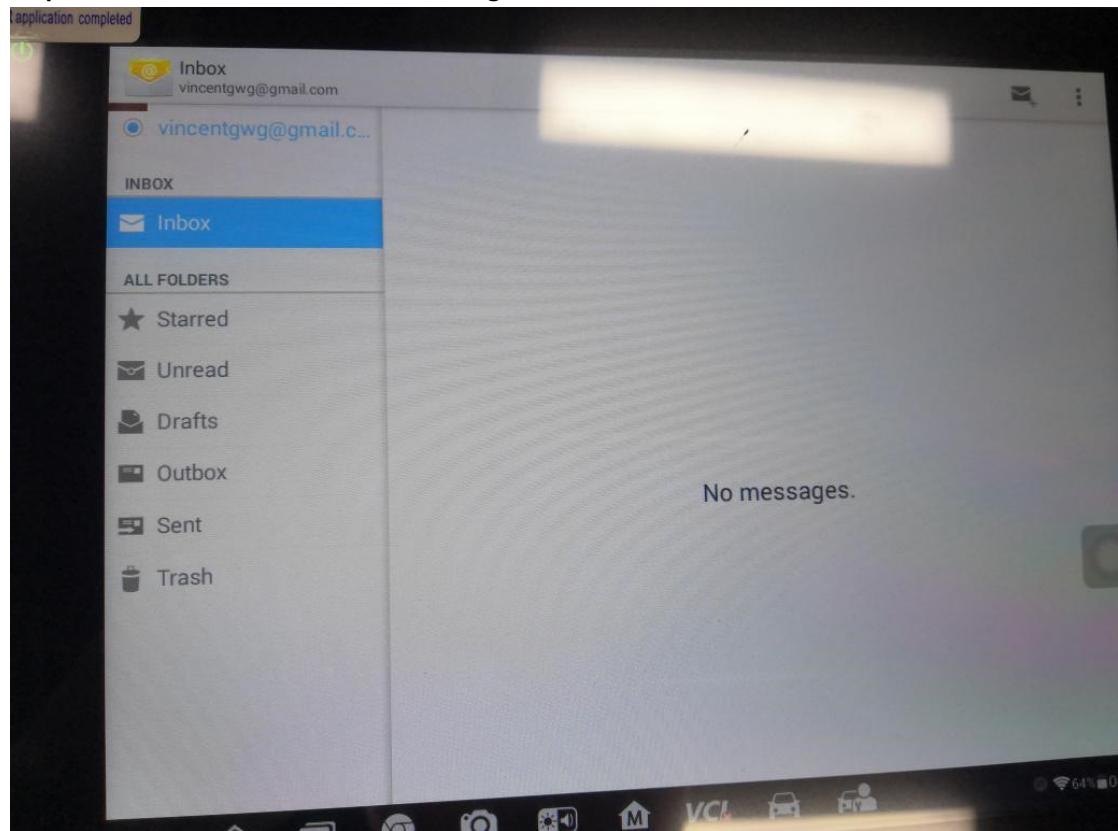




**Stap 16: Stel een naam in voor uw account.**



### Stap 17: Het Email account is succesvol ingesteld!



**Belangrijk: Start het toestel opnieuw op en reset de Wifi router bij de volgende foutmelding: "Couldn't open connection to server" error. Soms komt het voor dat de server een keer niet reageert, probeer het dan na 5 minuten nogmaals.**

